



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier: **ACCESSORIES AND SUPPLIES DEPOT, INC.**  
 Address: 110 Labo St. Brgy. Salvacion, Laloma, Quezon City  
 Tel No.: 5162133 / 559-4941  
 TIN: 005-679-268-000

P.O. No.: **PO-23-05-073**  
 Date: 15-May-2023  
 Mode of Procurement: **SHOPPING**  
 Reference P.R. No.: **PR-23-03-211**  
 STSRO  
 AB No.: **AB-23-04-022**

Attention: **KYRA D. EBOJO**  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.  
 Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Rm. 401 Property and Procurement Service**  
**SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY**  
 Date of Delivery: \_\_\_\_\_  
 Delivery Term: 15-30 working days upon receipt of PO  
 Payment Term: **Government Terms**  
 Warranty: --

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	SET	<b>INK BOTTLES, EPSON 001, Genuine Ink, Set of 4 (Black, Cyan, Magenta, Yellow)</b> Offer: Epson T03Y100 001 black - original Epson T03Y200 001 cyan - original Epson T03Y300 001 magenta - original Epson T03Y400 001 yellow - original ----- Nothing Follows -----  200 - 2023 - 05 - 3585 MAY 22, 2023 ₱ 6,627.60	5	1,325.52	6,627.60

**RECEIVED**  
 PROCUREMENT SECTION, PPS  
 Date: **23 MAY 2023**  
 BY: **RICA** TIME: **1:20 PM**

**LEGISLATIVE ACCOUNTING SERVICE**  
**RECEIVED**  
**MAY 22 2023**  
 BY: **[Signature]** TIME: **6:00 PM**

Page 1 of 1 **Grand Total: P6,627.60**

(Total amount in words) **Six Thousand Six Hundred Twenty-Seven Pesos And Sixty Cents Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: **[Signature]**  
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**  
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES  
 Date \_\_\_\_\_

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
**JUDITH C. JEBULAN**  
 Director III, Legislative Accounting Service  
 Signature over Printed Name of Chief Accountant **[Signature]**  
 ORS/BURS No.: \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-23-04-022) OPENED ON 5/2/2023 AND PER BAC ADVISORY RE AWARD DTD 5/11/2023**

errazon **[Signature]**  
 5/15/2023 / 6:15:55PM